



BOARD OF DIRECTORS MEETING AGENDA

REGULAR MEETING **WEDNESDAY, JANUARY 21, 2026** **2:30 P.M.**

ARTS DISTRICT PARKING GARAGE LARGE CONFERENCE ROOM
431 West Main Street, Suite B Oklahoma City, OK, 73102

DIRECTORS:

City of Edmond	Dr. David Chapman
City of Edmond	DeShawn Heusel
City of Norman	Marion Hutchison, Vice Chairperson
City of Norman	Chuck Thompson, Secretary
City of Oklahoma City	Brad Henry, Chairperson
City of Oklahoma City	Aaron Curry, Treasurer
City of Oklahoma City	Vacant

Regional Transportation Authority of Central Oklahoma

MEETING INFORMATION

The Regional Transportation Authority of Central Oklahoma (RTA) typically meets once a month. The meetings are held on the third Wednesday of the month at the Arts District Parking Garage, Large Conference Room, 431 West Main Street, Suite B, Oklahoma City, Oklahoma, at 2:30 p.m. Notices of or changes to meeting dates and locations are posted prior to the meeting at www.rtaok.org, and filed with the Secretary of State.

It is the policy of RTA to ensure communication with participants and members of the public with disabilities is as effective as communications with others. Anyone with a disability who requires accommodation, modifications of policies or procedures or auxiliary aid or services to participate in this meeting should call (405) 297-1025 at least 48 hours in advance (excluding weekends or holidays). The department will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at this meeting, please call (405) 297-1025 at least 48 hours before the meeting.

Public Parking

Parking for the meeting is available in the Arts District Parking Garage, 431 West Main Street, or at metered parking on the street.

Addressing RTA

The public may address RTA during public hearings on any agenda item or at the end of the meeting when the Board Chairperson asks for public comments. You may sign up to speak at the meeting. **Please limit your comments to three minutes.** Prior to the meeting, you may submit your comments by e-mail to: info@rtaok.org. Please address your e-mail to the RTA Board Chairperson.

The Chairperson or presiding officer may in his or her discretion prohibit a person from addressing the RTA, or have any person removed from the meeting, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker's allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; engaging in other conduct, activity or speech that delays, pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is "violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others". A person may also be subject to arrest and removal from the building for violation of Oklahoma City Municipal Code 2020, § 30-81 - Disorderly conduct and/or violation of Okla. Stat. tit. 21, §280- Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees



Regional Transportation Authority
of Central Oklahoma

BOARD OF DIRECTORS MEETING AGENDA

RTA Actions

RTA may adopt, amend, approve, ratify, deny, defer, recommend, strike or continue any agenda item. RTA is not limited by staff recommendations as to the actions it may take. When more information is needed, RTA may refer matters to the Executive Director, General Counsel, committees, or independent consultants for additional information and study. Items may be stricken from the agenda, or no action may be taken.

To confirm meeting dates or for more information about the RTA, call (405) 297-1025; or visit the website at www.rtaok.org



BOARD OF DIRECTORS MEETING AGENDA

January 21, 2026

2:30 p.m.

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING**

1. Call to Order – Brad Henry, RTA Board Chairperson
2. Roll Call – Brad Henry, RTA Board Chairperson
3. Consider Approval of Minutes
 - A. December 17, 2025 Regional Transportation Authority Regular Meeting
4. Executive Director Reports – Jason Ferbrache, Interim Executive Director
5. Receive Financial Reports and Ratify and Approve Claims
 - A. Period of December 1, 2025, through December 31, 2025
6. Public Comments – Brad Henry, RTA Board Chairperson
7. New Business – Brad Henry, RTA Board Chairperson

Non-action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.
8. Adjournment



Regional Transportation Authority
of Central Oklahoma

BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:32 p.m. on Wednesday December 17, 2025, at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on December 15, 2025, at 4:33 p.m.

RTA Board of Directors Present

Brad Henry, Chairperson
Marion Hutchison, Vice Chairperson
Aaron Curry, Treasurer
Chuck Thompson, Secretary
Dr. David Chapman
DeShawn Heusel
Vacant

Entity

City of Oklahoma City
City of Norman
City of Oklahoma City
City of Norman
City of Edmond
City of Edmond
City of Oklahoma City

RTA Board of Directors Absent

None

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Jonathan Garcia, Legal Counsel
Suzanne Wickenkamp, Director of Strategic Initiatives

Guests Present

Laura Davis, HNTB
Larry Hopper, APT
Krystal Harris, STV, Inc.
Max Harris, OKC Planning
Shaundra North, Koch Comm
Jason Huff, City of Norman
Steve Harris, Huitt – Zollars
Bart Vleugels, ODOT
Cody Boyd, Edmond Urbanist

Phil Moll, Jacobs
Ethan Mazzio, ACOG
Hannah Nolen, City of Edmond

Consultants Present

None

December 17, 2025
2:30 p.m.
431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING

1. Call to Order – Brad Henry, RTA Board Chairperson

Chairperson Henry called the meeting to order at 2:32pm.

2. Roll Call – Brad Henry, RTA Board Chairperson

Quorum Present: Henry, Hutchison, Curry (Arrived at 2:39pm), Thompson, Chapman (Arrived at 2:36pm), Heusel.

3. Consider Approval of Minutes

- A. November 19, 2025 Regional Transportation Authority Regular Meeting

Vice Chairperson, Hutchison noted a Scrivener's Error in Minutes. Note that Director Thompson made the motion not Hutchison. Chairperson Henry requested that the minutes be amended to reflect the correct person who motioned.

AMENDED: MOVED BY THOMPSON, SECONDED BY HUTCHISON. AYES: HENRY, HUTCHISON, CURRY, THOMPSON, CHAPMAN, HEUSEL.

APPROVED AS AMENDED: MOVED BY THOMPSON, SECONDED BY CHAPMAN. AYES: HENRY, HUTCHISON, CURRY, THOMPSON, CHAPMAN, HEUSEL.

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

- Website Redesign: Progress continues with feedback from the board incorporated.
- Budget Process Kickoff: Coordination with member cities, board treasurer, and executive committee.
- Meeting with Edmond City Manager: Scheduled for Friday.
- Media Monitoring Report: Presented by Greg Singleton (Embark/RTA support staff).

5. Owner's Representative Report – Kathryn Holmes, Holmes & Associates LLC

No Report

6. Receive Financial Reports and Ratify and Approve Claims

- A. Period of November 1, 2025, through November 30, 2025

RECEIVED, RATIFIED, AND APPROVED: MOVED BY THOMPSON, SECONDED BY HUTCHISON. AYES: HENRY, HUTCHISON, CURRY, THOMPSON, CHAPMAN, HEUSEL.

7. Consider adopting a Resolution to authorize travel for Interim Executive Director Ferbrache to Dallas-Fort Worth, Texas, to attend a Regional Transportation Authority of Central Oklahoma (RTA) and Burlington Northern Santa Fe (BNSF) meeting. Estimated costs not to exceed \$500.00.

ADOPTED: MOVED BY CURRY, SECONDED BY HEUSEL. AYES: HENRY, HUTCHISON, CURRY, THOMPSON, CHAPMAN, HEUSEL.

8. Public Comments – Brad Henry, RTA Board Chairperson

Crystal Harris praised Director Curry and Director Hutchison for their presentation at the Downtown Developers Luncheon. Encouraged more community engagement and presentations in 2026.

9. New Business – Brad Henry, RTA Board Chairperson

Non-action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.

No new business was introduced.

10. Adjournment – 2:49pm

APPROVED: MOVED BY CURRY, SECONDED BY HUTCHISON. AYES: HENRY, HUTCHISON, CURRY, THOMPSON, CHAPMAN, HEUSEL.

APPROVED by the Directors and SIGNED by the Chairperson of the Regional Transportation Authority of Central Oklahoma, this 21st day of JANUARY 2026.

ATTEST:



REGIONAL TRANSPORTATION
AUTHORITY OF CENTRAL
OKLAHOMA

Chuck Thompson, Secretary

Brad Henry, Chairperson

**Regional Transportation Authority of Central Oklahoma
Payment Claims**

Period: 12/1/2025-12/31/2025					
Date	Vendor	Description	Invoice No.	Cost	Total
1/4/2026	Holmes & Associates LLC	Consultant Fees	126	\$ 22,755.00	\$ 35,475.07
		Sub-Consultant Fees	126	\$ 10,264.55	
		Project Management	126	\$ 1,539.68	
		Cost Reimbursement RTA	126	\$ 915.84	
12/17/2025	Allen, Gibbs & Houlik, LC	2025 Audit Work	972895	\$ 5,000.00	\$ 5,000.00
1/2/2026	PCI Municipal Services	Parking Fees - Dec 2025	415543	\$ 20.00	\$ 20.00
12/19/2025	AlphaVu	Transit Research	2289	\$ 14,250.00	\$ 14,250.00
12/1/2025	COTPA	Admin Services Fee: Dec 2025	2026-106	\$ 10,171.00	\$ 13,228.51
		Reimbursement for Printing: Dec 2025	2026-106	\$ 21.55	
		Director of Strategic Initiatives: Dec 2025	2026-106	\$ 3,035.96	
1/12/2026	Suzanne Wickenkamp	Office Supply Reimbursement		\$ 48.20	\$ 48.20
11/5/2025	Aaron Curry	Travel Reimbursement- Salt Lake City 11/3/25-11/5/25		\$ 107.00	\$ 107.00
11/18/2025	*DeShawn Heusel	Travel Reimbursement- DFW 11/17/25-11/18/25		\$ 97.39	\$ 97.39
11/5/2025	*DeShawn Heusel	Travel Reimbursement- Salt Lake City 11/3/25-11/5/25		\$ 228.50	\$ 228.50
11/18/2025	*Suzanne Wickenkamp	Travel Reimbursement- DFW 11/17/25-11/18/25		\$ 66.45	\$ 66.45
12/3/2025	*Omni	Lodging OKC 12/1/25-12/2/25, Kathryn Holmes	Pcard	\$ 136.74	\$ 1,169.96
		Lodging OKC 12/1/25-12/3/25, Megan Walters	Pcard	\$ 273.48	
		Lodging OKC 12/2/25-12/3/25, Scott Wilkinson	Pcard	\$ 136.74	
		Lodging OKC 12/1/25-12/3/25, Alan Wilkan	Pcard	\$ 349.52	
		Lodging OKC 12/1/25-12/3/25, Zach Hernandez	Pcard	\$ 273.48	
Total Claims					\$ 69,691.08

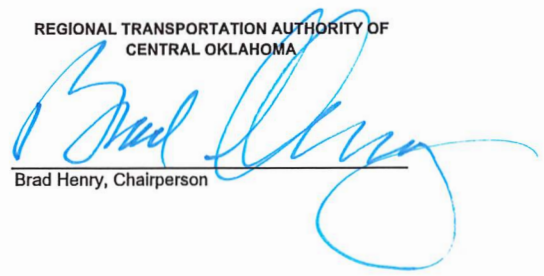
APPROVED by the Regional Transportation Authority of Central Oklahoma, and SIGNED by the Treasurer and Chairman on this 21 day of Jan, 2026.

TREASURER:



Aaron Curry, Treasurer

REGIONAL TRANSPORTATION AUTHORITY OF
CENTRAL OKLAHOMA



Brad Henry, Chairperson

ATTEST:



Secretary



HOLMES & ASSOCIATES LLC

Holmes & Associates LLC
910 S Donner Way #304
Salt Lake City, UT 84108
Phone: 703.999.4440
E-Mail: kathryn@holmesassociatesllc.com

Invoice #126

January 4, 2026

EIN: 82-1144150
Supplier ID: 231866
P.O # 2021-003

Client

RTA
2000 S. May
Oklahoma City, OK 73108
ATTN : Christina Hankins
christina.hankins@okc.gov

Date	Billor	Description	Hours/Qty	Rate	Amount
12/1-31/2025	KAH	RTA - TIME: Time billed by K	47.5	410.00	\$19,475.00
12/1-31/2025	KAH	RTA - TIME: Travel time billed	16.00	205.00	\$3,280.00
12/17/25	DB ECO	Subconsultant Services	35.5		\$9,477.05
12/24/2025	DJM2	DJM2 Consultancy	2.25	\$350.00	\$787.50
12/1-31/2025	KAH	Project Management 15%		15%	\$1,539.68
12/1-31/2025	KAH	RTA- COSTS: Total costs			\$ 915.84

Please make checks payable to
"Holmes & Associates LLC."

Invoice Balance Due

\$35,475.07



CPAs & ADVISORS

Allen, Gibbs & Houlik, LC
301 N. Main, Suite 1700
Wichita, KS 67202-4868

PHONE: 316.267.7231
FAX: 316.267.0339

Christina Hankins
Regional Transportation Authority
2000 S May Ave
Oklahoma City, OK 73108-4446

Invoice No. 972895
Date 12/17/2025

Client No. 75520

Progress Bill for RTA 2025 audit completed in November 2025 per contract dated September 16, 2020/amended 10/20/2021	\$ 5,000.00
Invoice Total	<u>5,000.00</u>

Alex E. Fedak 12/19/25

Amy M Parker 12/22/2025

at hll 12-30-25

Regional Transportation Authority, we appreciate your business!

Make all checks payable to Allen, Gibbs & Houlik, L.C.

If you would like to pay by ACH please contact us for further instructions

To make a payment online please go to www.aghlc.com and click on **Make a payment**

**RETURN ONE COPY WITH PAYMENT
PAYMENT DUE UPON RECEIPT**

COTPA

Arts District Garage
431 W Main Street
Oklahoma City, OK 73102
405-297-2551

INVOICE #: **415543**
Reference ID: **Tax Exempt**
Invoice Date: **01/02/2026**
Due Date: **01/08/2026**

Invoice To:
REGIONAL TRANSPORTATION
AUTHORITY - RTA (TE)
christina.hankins@okc.gov
405-297-2484
2000 S MAY
OKLAHOMA CITY, OK 73108

Invoice Details
Total Due:\$20.00
Location: Arts District Garage
Status: sent

Remittance Address
COTPA-Parking c/o Municipal
Services PO Box 2404
Oklahoma City OK
73101

Item	Rate	Qty	Total
December 2025 Validation Usage	\$2.22	9	\$20.00

Subtotal: 20.00
Total: **\$20.00**

Note: Please make checks payable to COTPA - Parking c/o Municipal Services. If you have any question about your invoice, please contact OKC Admin via email at okcadmin@municipalparking.com or by phone at 405-297-2551

PO Box 4884
Baltimore, MD 21211 USA
2024506541
scott@alphavu.com
www.alphavu.com



BILL TO

Christina Hankins
Regional Transportation Authority
of Central Oklahoma
2000 South May Avenue
Oklahoma City, Oklahoma
73108

INVOICE # 2289
DATE 12/19/2025
DUE DATE 01/18/2026
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
DataVu Platform SAAS DataVu Public Opinion Analytics Platform/Services November 18 -December 17, 2025	1	9,250.00	9,250.00
Consulting Direct Expense - Subcontractor Alan Wulkan	1	5,000.00	5,000.00
		BALANCE DUE	\$14,250.00

\$7,125 (50%) assignable to July.
\$7,125 (50%) assignable to August.



CENTRAL OKLAHOMA
TRANSPORTATION & PARKING
AUTHORITY

REMIT PAYMENT TO:
EMBARC - Accts Receivable
2000 S. May | Oklahoma City, OK 73108
embarkok@okc.gov

Bill To: **Regional Transportation
Authority of Central Oklahoma**

Invoice #: 2026-106

Address: 2000 S May Avenue
Oklahoma City, OK 73108

Invoice Date: 12/1/2025

Invoice For: Administrative Services

Item #	Description	Qty	Unit Price	Discount	Price
1	Admin Services Fee - Dec 2025	1	\$10,171.00		\$10,171.00
1	December Printing (Job #114258, #114047 & #114048)	1	\$21.55		\$21.55
1	Director of Strategic Initiatives: December 2025	1	\$3,035.96		\$3,035.96
NOTES: RTA PO # 2026-003				Invoice Subtotal	\$13,228.51
				Tax Rate	
				Sales Tax	\$0.00
				Other	
				Deposit Received	
Make all checks payable to EMBARK				TOTAL	\$13,228.51

We've received your order. We're working to get it ready for pick up at the Office Depot Store you've selected.

In This Pickup Order:



**Office Depot® Brand Clear-Front Report Covers,
Dark Blue, Pack Of 10
Quantity Ordered: 3
Item # 631363**

\$14.79

Order Summary

Order Number
[455283430-001](#)

Order Date
01/12/2026

Delivery Method
In-Store Pickup

Status
In Process



455283430001

Payment Summary

Subtotal	\$44.37
Tax	\$3.83
Delivery Fee	\$0.00
Misc.	0.00
Total	\$48.20

Visa, last 4 digits: 4681

**Regional Transportation Authority of Central Oklahoma
FY2026 Year End Forecast**

Presented January 21, 2026

Prepared by RTA Support Team (unaudited)

OPERATIONS Sources	YTD Actuals	Est. Remaining	Total YE	FY26		
	Jul-Dec	Jan-June	Forecast	Budget	Variance	Variance %
Local Contributions	\$916,364	\$0	\$916,364	\$916,364	\$0	
Total Operations Revenues	\$916,364	\$0	\$916,364	\$916,364	\$0	0%

Expenditures	YTD Actuals	Est. Remaining	Total YE	FY26		
	Jul-Dec	Jan-June	Forecast	Budget	Variance	Variance %
Contracts and Services	\$76,206	\$82,276	\$158,482	\$122,050	-\$36,432	
Professional Services - COTPA Administration	\$382,837	\$404,848	\$787,685	\$700,000	-\$87,685	
Professional Services - Holmes & Associates	\$45,133	\$46,867	\$92,000	\$100,000	\$8,000	
Professional Services - On-Call Engineering Consultant	\$0	\$0	\$0	\$0	\$0	
Professional Services - FTA Recipient Support	\$0	\$0	\$0	\$176,690	\$176,690	
Transfer to Grant Activity for Local Grant Match ⁽¹⁾	\$2,234	\$47,766	\$50,000	\$50,000	\$0	
BNSF Study Fee	\$0	\$50,000	\$50,000	\$50,000	\$0	
Professional Services-Legal	\$0	\$100,000	\$100,000	\$100,000	\$0	
Professional Service - Financial Planning Consultant	\$0	\$5,000	\$5,000	\$5,000	\$0	
Professional Service - Economic Advising Consultant	\$0	\$10,185	\$10,185	\$10,185	\$0	
Independent Financial Audit	\$1,969	\$531	\$2,500	\$2,500	\$0	
Website Hosting Fee	\$205,485	\$136,237	\$341,721	\$350,000	\$8,279	
Branding	\$1,981	\$5,651	\$7,632	\$7,850	\$218	
Conference/Training	\$0	\$3,500	\$3,500	\$3,500	\$0	
Directors & Officer Liability Insurance	\$180	\$820	\$1,000	\$1,000	\$0	
Advertising/Public Notice	\$210	\$242	\$452	\$500	\$48	
Printing & Binding	\$0	\$100	\$100	\$100	\$0	
Postage	\$0	\$500	\$500	\$500	\$0	
Mileage	\$28	\$120	\$148	\$250	\$102	
Parking	\$11,115	\$38,885	\$50,000	\$50,000	\$0	
Travel	\$71,250	\$66,750	\$138,000	\$74,000	-\$64,000	
Market Research Services	\$27,610	\$48,000	\$75,610	\$80,000	\$4,390	
CIG Implementation Advisor	\$218	\$0	\$218	\$300	\$82	
Other Services & Fees						
Total Contracts and Services	\$826,454	\$1,048,277	\$1,874,732	\$1,884,425	\$9,693	1%
Equipment and Supplies	\$0	\$320	\$320	\$320	\$0	
Office Supplies	\$456	\$544	\$1,000	\$1,000	\$0	
Food	\$0	\$200	\$200	\$200	\$0	
Other Supplies						
Total Equipment and Supplies	\$456	\$1,064	\$1,520	\$1,520	\$0	0%
Total Operations Expenditures	\$826,910	\$1,049,342	\$1,876,252	\$1,885,945	\$9,693	1%

(1) This is the 38% local match required for the RAISE grant based on estimated consultant cost.

GRANT ACTIVITY Sources	YTD Actuals	Est. Remaining	Total YE	FY26		
	Jul-Dec	Jan-June	Forecast	Budget	Variance	Variance %
Federal Grant ⁽²⁾	\$0	\$0	\$0	\$282,704	\$282,704	
Transfer from Operations for Local Grant Match ⁽³⁾	\$0	\$0	\$0	\$176,690	\$176,690	
Total Grant Revenues	\$0	\$0	\$0	\$459,394	\$459,394	100%

Expenditures	YTD Actuals	Est. Remaining	Total YE	FY26		
	Jul-Dec	Jan-June	Forecast	Budget	Variance	Variance %
Contracts and Services	\$	\$0	\$0	\$459,394	\$459,394	
Professional Services - RAISE Grant Consultant Fees						
Total Grant Expenditures	\$0	\$0	\$0	\$459,394	\$459,394	100%

(2) This revenue is reimbursement from COTPA for 62% of consultant fees for the RAISE grant study.

(3) This revenue is the 38% RTA local match for RAISE grant consultant fees.

FY26 Beginning Cash Balance	\$1,842,389
FY26 Ending Cash Balance (Forecast)	\$882,501